

SIGNIFICANT ACHIEVEMENT AWARD OFFICIAL ENTRY FORM

Rules: All entries must be made on the official entry form. Please type or print. Additional pages may be attached if needed. Only complete entries will be considered. Materials will not be returned. Submit five copies and all supporting materials.

*All items are to be submitted in a single envelope, **postmarked no later than Aug. 31, 2008**, and mailed to*

Significant Achievement Award Selection Committee
Georgia Government Finance Officers Association
2107 North Decatur Rd, PMB 433
Decatur, Georgia 30033

Title of entry _____

Entity name _____

Entity profile _____

Address _____

City and state _____

ZIP code _____

Phone _____

Person submitting entry _____

Title of person submitting entry _____

Entity's Population (*select one*)

- Fewer than 10,000
- 10,000–24,999
- 25,000–49,999
- 50,000–99,999
- 100,000–499,999
- More than 500,000

Entity's Annual Budget (*select one*)

- Less than \$5 million
- \$5–9 million
- \$10–24 million
- \$25–49 million
- \$50–99 million
- \$100–249 million
- More than \$250 million

Please provide simple and direct answers to each question below. Provide specific dates, number of people, hours, etc., when appropriate. Additional pages may be attached if needed.

General Descriptions

A. Provide a brief, general description of the project or program being submitted.

B. Describe the local problem or circumstance that led to the development of this project or program.

C. Who participated and how much time did each participant devote to this product/program?
Were outside consultants used?

Significance

D. Explain why this entry is important to government finance. What concepts, standards, or techniques are displayed or advanced?

Transferability

E. Describe how this project/program can be adapted for use by other organizations. What other types of entities could benefit from this program? Would significant modifications be required for implementation?

Cost/Benefit

F. How much did the project/program cost? Be sure to include time invested. Identify the value added (both tangible and intangible) as a result of its undertaking. Quantify this value when possible.

Originality/Innovation

G. What makes your approach unique?

Optional

H. Highlight any other noteworthy features about this program/product.

Attached Documentation

I. Indicate any attached documentation submitted with this application.

Do you grant GGFOA permission to reproduce and distribute the documents related to your entity? Yes No

GGFOA SIGNIFICANT ACHIEVEMENT AWARD ENTRY EVALUATION CRITERIA

How Entries are Rated

Local Significance and Value

5—Outstanding: Entry represents a major local effort that solves a fundamental problem, significantly saves money, or affects the general public.

3—Qualifying: Entry clearly solves a problem facing the entity and represents a cost-effective solution.

1—Inadequate: Entry represents a relatively ordinary approach to a common problem and does not demonstrate any notable effort.

Significance to Government Finance

5—Outstanding: Entry advances the state of the art in government finance. Others would benefit if they copied this product.

3—Qualifying: Entry represents a good application of existing technology/knowledge to a local problem and would be a useful example.

1—Inadequate: Lacks significance to government finance.

Transferability

5—Outstanding: Can be readily copied or applied elsewhere to large or small entities and to cities, counties, states, school districts, authorities, etc.

3—Qualifying: May require some effort to adapt to other similar jurisdictions but is directly transferable.

1—Inadequate: Unique project or program unlikely to be of use elsewhere.

Quality of Product

5—Outstanding: Product quality is outstanding.

3—Qualifying: Product is of very good quality.

1—Inadequate: Product is of ordinary quality.

GGFOA Significance and Value

Cost/Benefit

5—Outstanding: For a finite, strategic investment of resources, this program/project yields multiple results. Tangible, well-documented benefits over costs. A solid investment.

3—Qualifying: Outlay of public funds and employee resources is reasonable given the nature of the project/program. Benefits are clearly documented and outweigh the investment.

1—Inadequate: Expensive, impractical, or questionable use of public resources. Poor cost benefit documentation.

Originality/Innovation

5—Outstanding: Represents truly creative thinking. Unprecedented work that will advance the state of art in the government finance and inspire others to improve their practices and systems.

3—Qualifying: Contains an improvement, a new idea, a new solution, or a fresh approach.

1—Inadequate: This approach has been performed elsewhere many times before and shows nothing new or different. Nothing unique.

Total Point Assessment

28 to 35 points: Outstanding submission that should receive an award.

20 to 27 points: Qualifying submission that should receive an honorable mention.